



Northside Fire District

Regular Meeting 7:00 pm December 19, 2018

- Meeting called to order at 7:04PM
- Present at the meeting were: commissioners V Roof, D Knott (absent), R Yaw
- Open for Public Comment Limited to 2 min
 - CHIEF-original agent not post with amendment noted, ADD Audit Review
- Adopt the order of the agenda as amended: **MOTIONED BY:** Roof Seconded by: Yaw Motion: Passed
 - ADD: Id State Fire Commissioners Meeting
- Minutes of regular meeting
 - October 17, 2018 Meeting was cancelled
 - November 21, 2018 Cancelled and rescheduled to November 30, 2018 as printed
 - **MOTIONED BY:** Roof, Seconded by: Yaw Motion: Passed
- Payment of bills-All bills were approved and paid for the month of
 - September 2018-Total expenses \$167,081.75, wages \$38,712.67, OT-\$3214.34 Stipend \$1467.65
 - October 2018-Total expenses \$27,476.27, wages \$16,320.69, OT-\$0 Stipend \$500.00
 - November 2018-Total expenses \$47,910.31, wages \$35,126.12, OT-\$1182.52 Stipend \$1466.61
- Audit Review-go through financial report with auditor –recommended to have a month end accounting practice procedural manual for accounting

Old Business Discussion:

- 1) Personnel Policy-will return to this in future for changes after Union Negotiations have been finalized
- 2) Job Description Firefighter and Captain-**MOTIONED BY:** Roof, Seconded by: Yaw Motion Passed
- 3) Hiring Test Process-Cost \$300 plus cost of booklets to be split between 4 departments (Sandpoint Fire, Westside Fire, Sagle Fire and Northside Fire) and a cost sharing to hire Nicole (city of Sandpoint-HR) and lunches for instructors coming up to help with the test day, Motioned to accept the test process **MOTIONED BY:** Roof, seconded by Yaw Motion: Passed
- 4) Banquet-February 23, 2018 6:00pm at Elks Lodge in Ponderay, further discussion about food, door prizes and decor

New Business Discussion:

- 1) Inspections/Completed 2018-will hire ZP to do inspections on a regular temp basis to complete inspections
- 2) Fee Schedule/Request for Information-add to Jan meeting to clear up wording to reflect Idaho code cost for Request for Information
- 3) Ongoing Union Negotiations-Next Union Meeting December 20, 2018
- 4) Id State Fire Commissioners Meeting 2019-should be able to glean most info from the web through their newsletter and may not have to pay for the cost of the annual meeting

Secretary's Report:

- 1) Bonner County EMS-rescind letter dated September 13, 2018 and will continue to resupply fire departments until further notice

- 2) Selkirk Fire Fighters Union-October 24, 2018 notice to meet and begin collective bargaining process
- 3) Persi notifying us that rates will increase effective JULY 1, 2019 to Employee 8.81% Employer 12.28%

Chief's Report:

CALL responses for SEP 2018: 22 Medical Calls, 24 Fire calls TTL 46

CALL responses for OCT 2018: 21 Medical Calls, 36 Fire calls TTL 56

CALL responses for NOV 2018: 22 Medical Calls, 45 Fire calls TTL 67

- 1) Grant Ice Rescue Suits for Total \$2825, \$2400 will purchase 3 and 1 partial payment will be paid by NSFD
- 2) Washer and Dryer is hooked up and working
- 3) Extractor is also hooked up and working, Selkirk would like to wash their turn outs, they would be interested in paying for half of the machine and a fee for each use
- 4) Phone line hooked up and connected
- 5) Sean and Steve notified the Chief that effective December 31, 2018 they will no longer take rigs home overnight or do shifts without hourly pay. Need to ask others to help out after hours

Public Comment:

Steve Z-Do we have any communication with Bonner County EMS to see what is going on, was advised attorney general has been contacted. News asked was the process a violation, proposal was put in by Boundary, Selkirk and Kootenai was asked to but denied

Brad M-said at chiefs meeting Jeff was going to be the new interm chief for Bonner County EMS, what was the process to put in a bid for EMS? Should it have been more of a public notice? We have questions and will hope over the next few weeks we will know more.

Motion to adjourn general meeting at: 9:33 PM

MOTIONED BY: Roof, Seconded by: Yaw, Motion: Passed

Written by: Tammy Poulin