



Northside Fire District

Regular Meeting 7:00 pm September 19, 2018

- Meeting called to order at 7:00PM
- Present at the meeting were: commissioners V Roof, D Knott, R Yaw
- Open for Public Comment Limited to 2 min
 - NONE
- Adopt the order of the agenda : **MOTIONED BY:** Knott Seconded by: Roof Motion: Passed
- Minutes of regular meeting August 15, 2018
 - Change Executive session from Idaho Code 74-206 from "1E" to "1F" Motion to Approve Minutes as amended **MOTIONED BY:** Roof, Seconded by: Knott, Motion: Passed
 - Withdraw previous motion, **MOTIONED BY:** Knott Seconded by: Roof Motion: Passed
 - Make the additional change of adding the motion to go into and out of the Public Hearing, once that is added then motion to accept the minutes as amended **MOTIONED BY:** Roof Seconded by: Knott Motion Passed (after review of the recorded meeting, there was no motion to go into or out of Public Hearing Meeting, added budget 2018-2019 info and public comments to the August 15, 2018 minutes)
- Payment of bills-All bills were approved and paid in the amount of \$48,110.13 of which \$23,283.59 is for wages with \$2124.79 of that in OT wages and \$1174.80 is for stipends.

Old Business Discussion:

- 1) Personnel Policy-meeting was held with Roof, Poulin, Mitton and Morhy, 9-10 items would need to be further discussed with union prior to being able to move forward on changes, goal to meet with Union prior October 1, 2018, no date set at this time. Chief's opinion to hold off 48/96 schedule until a revised policy has been put in place due to possible liability. Dan's opinion
 - a. SOG-Pre employment physical, drug screening, employment requirements, performance evaluations
 - b. Employee Policy Manual-at will job rights, progressive discipline, pre-employment physicals, right to change compensation, comp time, jury leave, reduction in force, on the job injuries, vacation leave accrual, sick leave accrual, holiday pay, disability leave, bereavement leave, leave of absents.
 - c. Comment to stay with current schedule until a union representative has been met with commissioners to make any changes, changes will be held/frozen until a special meeting can take place. Roof, Chief, Steve is on committee to meet with Union Rep.

New Business Discussion:

- 1) NONE

Secretary's Report:

- 1) Impact Fee-Monarch Mountain Marble and Granite \$ 315.92
- 2) ICRMP Terrorist Coverage-need to sign and return to agent
- 3) Idaho State Fire Commissioners-Sending Commissioner V Roof, non a member but he is attending as a guest of another commissioner and will take a department vehicle to meeting in Idaho Falls. V Roof will attend at his own expense. Add this to next month's agenda to be able to appoint V Roof as a representative of NSFD.

Chief's Report: CALL responses for Aug 2018: 20 Medical Calls, 43 Fire calls TTL 63

- 1) Medical Director and Dispatch Agreement-August 15, 2018 signed and returned
- 2) Medical Director and Dispatch Agreement-September ??, 2018 revised agreement to remove section #3
- 3) EMS Letter to all Fire Agencies-due to budget restraints Bonner County EMS will no longer resupply used items but can purchase back at their cost.
- 4) IDL Grants items are arriving-chain saws, suction hose, 1 ½" nozzles, wild land hand tools, hose is on back order
- 5) Washer and Dryer on back order, received our extractor – waiting on bids for installation

7:34PM Executive Session-74-206 (1b) motion to leave regular meeting and go into executive session

MOTIONED BY: Roof, Seconded by: Knott Motion PassedRoll Call VOTE: Roof-YES, Knott-YES, Yaw-YES

Executive Session Attendees: Commissioner Yaw, Commissioner Roof, Commissioner Knott

- e) 74-206 Subsection 1b- To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

9:20PM Return from Executive Session and enter into regular meeting, MOTION to adjourn executive session

MOTIONED BY: Roof, Seconded by: Knott

Public Comment: NONE

Motion to adjourn general meeting at: 9:21 PM

MOTIONED BY: Knott, Seconded by: Roof, Motion: Passed

Written by: Tammy Poulin